

NATIONAL COORDINATING CENTER FOR EPILEPSY

YOUNG ADULT COUNCIL

The Young Adult Council is a subset workgroup of the CYE Advisory Committee for the National Coordinating Center for Epilepsy (CYE AC). The Young Adult Council will include two CYE AC liaisons to ensure bi-directional communication between the Young Adult Council and the CYE AC. The AAP believes that youth and family engagement in informing strategic direction is critical and greatly values this perspective.

Roles of the Young Adult Council Member

- Identify a name and develop a mission statement and objectives for the Council.
- Create a peer-to-peer empowerment and support network.
- Discuss opportunities to work with the CYE AC and other stakeholders such as implementing a needs assessment, developing products, publications, and other educational materials.
- Other opportunities as identified.

Preparation

- AAP staff will provide training and ongoing support in order to ensure the young adult Council member feels comfortable communicating via the listserv, contributing to the discussion during meetings, and providing their perspective on development of materials.

Council Meetings

- Quarterly virtual meetings that last about one hour via Zoom Videoconferencing technology.

Communication

- The primary form of communication between Council members and staff is via email. Emails will be sent as information is needed or assignments for review or other activities are identified. Timely response to requests and adherence to deadlines is appreciated.
- As with many committees, much activity occurs outside the virtual meetings. Council members are often emailed documents for review and comment. Please note: **All draft Academy materials are embargoed** and it is the responsibility of the recipient of the draft document to honor the embargo. Council members may author AAP documents.
- At times, Council members may be offered additional opportunities to provide feedback on AAP documents and activities (e.g., policy statements, clinical reports, technical reports, book chapters, web information, documents from other AAP committees/ councils/sections, etc.) that are not primarily sponsored by their committee. Participation in those opportunities is at the discretion of the Council member.
- **Members Only Listserv**
This Council utilizes an email listserv to facilitate electronic communication. All Council members will be added to the Council listserv so that they may stay apprised of activities.

Information sharing and Promotion of Organizational Initiatives

- Council members are encouraged to share and promote information, new initiatives, new resources, educational opportunities, and other newsworthy announcements that could be of potential interest to the larger group. Council members should share this information with the AAP staff manager for distribution to other Council members via listserv. Additionally, the AAP staff manager can assist in navigating other AAP communication networks channels including, but not limited to an article in the daily email blast to AAP members; communicating with specific committees/councils/sections; an article in *AAPNews*.